

राष्ट्रीय औषधीय शिक्षा एवं अनुसंधान संस्थान (नाईपर)
National Institute of Pharmaceutical Education & Research (NIPER)
सैक्टर-67, एस० ए० एस० नगर (मोहाली), पंजाब – 160062

RECRUITMENT CELL/118

7th May, 2024 (Tuesday)

अंतिम स्क्रीनिंग परिणाम

Advt. No.: 03/2023 dated 04.03.2023 and 08/2023 dated 05.08.2023

Post: Assistant Gr. I (Finance & Accounts)

No. of Posts: 01 (One)

Category: UR

FINAL LIST OF ELIGIBLE CANDATES

Sr. No.	Appl. Form No.	Name of the candidate	Category
1.	AG(F&A)/032023/01	Sh. Navneet S/o Sh. Chiman lal	General
2.	AG(F&A)/032023/05 (Application updated)	Ms. Harpreet Kaur Saini W/o Sh. Anmoldeep Singh Saini	General
3.	AG(F&A)/082023/03	Ms. Kanupriya W/o Sh. Anshuman Gupta	General
4.	AG(F&A)/082023/04	Sh. Sandeep Singh, S/o Sh. Gurnel Singh	General
5.	AG(F&A)/082023/09	Ms. Amandeep Kaur, D/o Sh. Mohan Singh	General
6.	AG(F&A)/082023/12	Ms. Nishtha Sood W/o Sh. Asim Gupta	General

NOTE-

1. The above list of eligible candidates has been drawn on the recommendations of the duly constituted Screening Committee on scrutiny of the applications received and after consideration of clarification/justification and disposal of objections received against notice uploaded on Institute website on 1st November, 2023.
2. The candidature of the above listed eligible candidates is on **PROVISIONAL** basis subject to verification of documents attached from the originals at the time of Written Test. Therefore, eligible candidates have to produce all original documents in support of his/her candidature viz. proof of date of birth, all educational certificates, experience certificates, valid category certificate, if applicable, NOC & vigilance clearance certificate in respect of the serving candidates in Government/Semi-Government organizations/ Autonomous Bodies / PSUs at the time of Written Test. **In absence of the same, such candidates shall not be allowed to appear in Written Test, in any circumstances.**

3. Written Test shall be conducted at NIPER-SAS Nagar on a suitable date as fixed by the Competent Authority. Call letters mentioning the date of Written Test along with other instructions shall be sent through SPEED POST at the respective correspondence address provided by the candidates in their application form. Copy of the same shall also be sent through e-mail address provided by the candidates in their application form.
4. The Written Test shall comprise of 100 MCQs of 1 mark each. Syllabus of Written Test is attached as **Annexure -1** to this notice.
5. Since the post is in Pay Level-6, hence, as per GoI directions, there will be no interview and selection will be based on the merit of the candidate in Written Test.

भर्ती प्रकोष्ठ
नाईपर, एस. ए. एस. नगर

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Scheme of Examination for Recruitment to the Post of Assistant Grade-I (Finance & Accounts) advertised vide Advt. No. 03/2023 & 08/2023

The following shall be the Scheme of Examination, components of written test and its syllabus for recruitment to the post of **Assistant Grade-I (Finance & Accounts)** on direct recruitment basis:

Scheme of the Examination:

Written Test	Type	Duration	Maximum Marks
Section-1 (General Knowledge)	Objective Type (MCQs)	01:00 Hour	30
Section-2 (Domain knowledge)			60
Section-3 (Computer knowledge)			10
Total			100

Components of Written Test:**i. Section-1 (General Knowledge) – Number of questions- 30,
Maximum Marks – 30**

Syllabus- Questions will be designed to test the ability of the candidate's General Studies as under:

Sl. No.	Topic	No. of questions
1.	General Awareness, Logical/Mathematical aptitude and Reasoning	15
2.	NIPER-SAS Nagar history, Act & Statutes, Ordinances etc.	5
3.	General English	10
Total		30

**ii. Section-2 (Domain Knowledge) – Number of questions- 60,
Maximum Marks – 60**

Syllabus- The questions will be designed to test the domain knowledge of the candidate in the following areas:

- General Financial Management, Accountancy, Income Tax, GST.
- General Financial Rules (GFRs) - 2017.
- Audit.
- Fundamental Rules (FRs) and Supplementary Rules (SRs) including Leave Rules and TA Rules.

- Central Civil Services (Conduct) Rules, Central Civil Services (CCA) Rules, Pay Fixation Rules, Pension Rules, NPS Rules, LTC Rules, Medical Attendance Rule etc.
- Office Procedure.

**iii. Section- 3 (Computer Knowledge)- Number of Questions – 10,
Maximum Marks - 10**

Syllabus- The questions will be designed to test the Computer knowledge of the candidate as under:

- MS-Word, Excel, Power Point, Email, Latest Tally version etc.

Note: -

1. One (1) mark will be awarded for each correct answer & minus one fourth (-1/4) mark for each incorrect answer.
2. The unanswered questions will not attract negative marking.
3. Minimum qualifying marks will be 50% of the total marks.
4. Only those candidates who will secure 50% or above marks in Written Test (aggregate in all 3 sections) shall be included in Merit list.

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